



Auto/Parking Tag Application Form
FORM MUST BE COMPLETELY FILLED OUT

NAME _____ PHONE _____

ADDRESS _____

A copy of all vehicle registrations or other credible proof of ownership/operation are *required* for each vehicle with this form. Vehicles must be registered to the unit within Shadow Bend HOA. There is a limit of 2 parking passes allowed per unit subject to the Rules outlined below and in your Rules and Regulations.

To receive a Hang Tag, you must have more vehicles than your unit is designed to accommodate for parking. For example, residents with a one-car garage and one-car driveway can accommodate two vehicles. If you only own and operate two cars, you will *not* be issued a parking pass for off-street parking privileges (see the rules relative to temporary parking). Likewise, residents with a double garage and two-car driveway will not be granted off-street parking privileges if they own and operate four or less autos, etc... Note – no vehicle storage is permitted in off-street parking (all vehicles must be operated on a regular, consistent basis).

See below for registration fees. These annual parking tag registration fees are subject to change without notice.

Parking Tag	Purchased For Jan 1st to Dec 31st	Purchased for July 1 st to Dec 31st
1st Parking Tag	\$400	\$275
2nd Parking Tag	\$550	\$350

Tags are ONLY to be displayed by hanging from the windshield rear view mirror with the tag number visible through the vehicle windshield.

- If a parking tag is lost or damaged, notify management immediately. *There is no replacement for a lost tag.*
- A damaged tag may be replaced by submitting the entire damaged tag and a \$10 replacement fee.

Complete the form below for each vehicle you regularly and consistently *operate* in Shadow Bend:

	Vehicle Make	Model	Color	License Plate #	Tag # (mgmt. use only)
1					
2					
3					
4					
5					

Willful false statements on this application may result in suspension or revocation of the annual off-street parking tag.

I/We hereby request: 1 Parking Pass 2 Parking Passes

Signature _____ Date _____

Please make check(s) payable to "Shadow Bend HOA" and mail to the address below.

7370 N. Lincoln Ave., Ste. A, Lincolnwood, IL 60712
 847.367.4808 / www.shadowbendhoa.com and www.villamgt.com

Rules: Chapter 9: Parking:

Section:

1. Parking areas shall be used for parking operable automobiles only and shall not be used for campers, trailers, snowmobiles, boats or for any other purpose. The Board may authorize such vehicles parked in violation of this provision to be towed away and any such towing charge shall become a lien upon the Dwelling Unit of the Owner of the vehicle. Parking of any vehicle is restricted to unit driveways, unit garages, off street parking areas, Clubhouse Parking Lot, or permitted street areas in accordance with these rules. Work vans & trucks/oversized commercial vehicles having permits must be parked on the pads located by the Clubhouse only. Oversized vehicles will be towed if parked in other locations.
2. Parking is prohibited in all areas where so indicated by signs or regulated by law or requested by notices distributed by the Association at least 24 hours in advance of prohibition.
3. Parking on streets between the hours of 2:00 a.m. and 6:00 a.m. is prohibited. Unless permission granted by the Wheeling Police Department for a limited time. The Wheeling Police non-emergency phone number is 847-459-2632.
4. Residents shall not park in Resident Off-Street Parking Areas or Clubhouse Parking Lot between the hours of 9:00 p.m. and 6:00 a.m. unless they have and display an Association Resident Off-Street Parking Permit. The criteria for obtaining a Resident Off-Street Parking Permit are as follows:
 - a) Resident must operate, on a regular consistent basis, one more vehicle than a potential space to park on their Unit driveway and in their garage. Residents must produce a copy of their vehicle registration, Copy of proof of Vehicle Insurance with Insured's name and address along with drivers licenses for all the drivers in the household and/or other credible proof of regular consistent operation or ownership before being issued a parking hang tag. Residents must justify needs and garage* should not be used for storage if a homeowner needs a parking tag. (*Subject to inspection.)
 - b) No Resident Off-Street Parking Permit (hang tag) will be issued for unit addresses where there is an outstanding balance due the Association. Each unit is allowed a maximum of 2 yearly parking tags based on need and availability. Resident or Renter(registered with management company and the Village) must pay a permit fee. Permit fee is subject to change without notice, Please check the Parking Tag Form in the website for the cost. The permit shall be hung on the front window shield mirror facing out. Work vans & trucks/oversized commercial vehicles having permits must be parked on the pads located by the Clubhouse only. Oversized vehicles will be towed if parked in other locations.
 - c) Notwithstanding, a parking permit does not authorize a resident to store a vehicle on the Common Areas.
 - d) Temporary overnight parking by residents or their guests will be permitted without meeting the criteria in 4A and 4B above in Guest Parking Areas only, provided that:
 1. A Temporary Parking form is filled out and given to a Board Member.
 2. A Guest Parking Permit will be issued by a Board Member but will not be honored for more than five consecutive (5) days per calendar month, unless otherwise authorized.
 3. Passes may be limited to 2 per household.
 4. The requesting party will be given a Guest Parking Permit which shall be placed on the front driver's side dashboard.
 - e) Further, the Association does not warrant that the issuance of a Guest Parking Permit or Resident Off-Street Parking Permit assures a permittee an available parking space each night, since the Association has no control over the number of vehicles that may use the spaces.
 - f) Except for the restricted times above, all parking areas are open and available to any resident or guest, with or without a Resident Off-Street Parking Permit or Guest Parking Permit.
5. Vehicles shall not park in the off-street or clubhouse parking areas for 24 hours after a snowfall of more than two (2) inches and until the entire parking pad is cleaned after each instance of more than 2-inch snowfall. Vehicle will be towed at owners' expense if pad cannot be cleaned. **For a listing of Board Members see your website or call management company.**

SHADOW BEND
Homeowners Association

***** TEMPORARY PARKING PERMIT APPLICATION *****

Because there is limited guest parking space available in Shadow Bend, and on-street parking is not permitted after 2 AM and before 6 AM (except with special Wheeling Police permission) within the village, the following rules apply:

1. Residents should park in their garage and driveway. If you own more cars than fit in your garage and driveway, you may apply for an annual **Resident Off-Street Parking Permit** (visit www.shadowbendhoa.com ...or call/email Villa Management for forms and fees).
2. If you (or a guest) need to park a car overnight on an occasional basis in guest parking, please complete the coupon below and contact a board member listed below or Villa Management. A **Guest Parking Permit** will be issued, but **may not be used more than 5 days in a calendar month**.
3. If you need to park a regularly-used vehicle in guest parking for an extended period, but do not qualify for an annual Resident Off-Street Parking Permit, please contact Villa Management to request extended parking permission at (847) 367-4808 or info@villamgt.com.

Unauthorized overnight use of guest parking may result in a tow at vehicle owner expense.

RESIDENT'S NAME _____

ADDRESS: _____

PHONE # _____ e-mail: _____

LICENSE PLATE NUMBER OF CAR _____ COLOR _____

MAKE OF CAR _____

REASON FOR USING GUEST PARKING _____

SIGNATURE _____ DATE _____

You may contact any of the following board members between 9:00 AM and 9:00 PM for a temporary permit: Mitch Perelgut, Praveen Padmanaban or Denise Kennedy. If you need their phone number(s), please call or email Villa Management.

7370 N. Lincoln Ave., Ste. A, Lincolnwood, IL 60712
847.367.4808 / www.shadowbendhoa.com and www.villamgt.com